

BRIDFORD PARISH COUNCIL

Clerk/RFO: Mrs T. Mowat, 2 The Beeches, Wet Lane, Christow, Exeter, Devon, EX6 7NQ
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2nd September 2026

To Members of Bridford Parish Council,

You are hereby summoned to attend a Meeting of Bridford Parish Council, to be held **on Monday 7th September 2026 at 7pm**, in the Village Hall for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting.

Tamsin Mowat

Tamsin Mowat

Clerk to the Council

AGENDA

1) Allotment judging results

2) Public Discussion

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 30 minutes. (Standing Orders 3e and 3f). Reminder that members of the public are not allowed to raise issues when Council is in committee.

3) Apologies For Absence – to vote and agree whether to approve apologies received

4) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at District Council within 28 days of the change.

5) Minutes – to approve and sign the Minutes of the meeting held on the 6th July 2026

6) Review actions from previous meeting:

Clerk's: Post approved minutes to website, ask TDC about access road location for proposed development, write letter of concern to Dartline regarding issues with the bus service, raise visibility issue at Weir Cottage junction with DCC Highways, post approved minutes to website, ask TDC when feasibility study will be shared and what dates surveyors expected, let Anna at Devon Communities Together know no feedback for survey and happy for them to go ahead, create list of roles for use each year, follow up with TDC re. fencing around play park, contact DCC re. insurance issue for Road Warden scheme, put article in Unity about clothing bank, make payments in Unity Trust Bank, report Pound Lane drains again and hole in road on Church Lane outside VH entrance to DCC Highways, follow up with DCC Highways about signs at Thorn Cross and Laployd Cross

Councillors’: Cllr. Topley: posters for play park day to be put up around the village; safeguarding and risk assessment for play park day in Aug; ask Lucy if she will judge allotments; set up sub-group for Autumn Celebration and contact Seven Acres re. ditch clearance, All Councillors: Informal visits to play park over summer

7) District and County Councillor Reports (circulated ahead of meeting)

8) Chair’s Report (for information only)

9) FINANCES

Income

£15 deposit refund from renting allotment plot kindly donated to Parish Council funds by Rosemary Clark

Devon County Council Locality funding £1020 for refurbishment of benches in village garden and photo frames for art competition

Donations for two new benches in Village Garden to replace old semi-circular bench: two kind and generous donations - one anonymous donation of £349 (by cheque to be paid in) and one £400 from William Garforth in memory of Rosemary Garforth

VAT refund from HMRC for April 2025-March 2026 (inclusive) £463.99

Expenditure

Clerk’s salary, pension and other expenses

National Joint Council (NJC) for Local Government Services has agreed a 3.3% pay increase for 2026/27, backdated to 1 April 2026. National Pay increase for Local Government employees recommended by NALC. If approved, to be backdated to 1st April 2026. Scale point 32 increase is from £22.20 per hour to £22.94 per hour for 30 hours per month. New annual salary would be £8258.40 (so an annual increase of £266.40) and monthly salary would be £688.20. Back pay for salary increase from April to September would be £133.20 total and new monthly salary to be paid from October.

HMRC Tax and NI and Pension payments to be backdated from April 2026 as well and increase to apply from October 2026. Tax and NI (need to run calculations on PAYE tools but c. £38.58 per month from April 2026 an increase of £1.23 per month. Additional pension to be back paid (on increase to qualifying amount only) so £0.67 additional each month and £4.02 total amount additional employer contribution from April-Sept and from October onwards £5.05 per month (will leave employee contributions as they are).

Additional total 12 months of 2026/7: is £266.40 Salary, £8.04 Pension and c. £14.76 tax and NI so total is £289.20 (already anticipated in budget for 2026/7)

Resolve whether to agree to proposed pay increase

To be paid

Clerk’s salary September £666 minus tax (£0) and employee’s Pension contribution to NEST (£64.53) so £601.47

HMRC tax and NI September c.£37.35 BACS (subject to running PAYE Tools)

Clerk's Pension employer contribution to NEST September £4.38 DD

Paid

Clerk's salary August (4 weeks' paid Annual Leave) £666 BACS minus tax (£0) and employee's Pension contribution to NEST (£64.53) so £601.47 BACS (authorised by Clerk and Chair and paid as under £1000 and in an existing budget line as per Financial Regulations)

HMRC NI for August £37.35 BACS (authorised and paid by Clerk as under £200 and in an existing budget line as per Financial Regulations)

Clerk's Pension employer contribution to NEST August £4.38 DD

Other items

To pay

Village hall hire for Post Office service 1st April-30th June 2026 (no session on 25th June) £72 BACS

Village hall hire for Parish Council meetings 1st April-30th June 2026 (including TDC Housing meeting and APM) £75 BACS

Paid items

SLCC Safeguarding course for Clerk £46.20 incl £7.70 VAT (authorised and paid by Clerk as payment due 6/8/26 and under £200 and in agreed budget line)

2 x 9 litres of Cuprinol wood paint for fort in play park – £54 from B&Q online including VAT (£9) and delivery – authorised and paid by Clerk as in existing budget line and under £200 as per Financial Regulations – BPC Credit Card

Recurring payments

Clerk's homeworking expenses - £6 per week SO

Clerk's SIM and data plan - £3.99 per month on BPC CC

HP Instant Ink £4.49 - BPC CC

Credit Card (CC) monthly fee £3 by DD to Lloyds Bank (for Unity Trust)

Unity Trust Bank service charge £7 per month by DD

Bank reconciliations and statements and Unity Trust Bank and CC statement for July and August 2026 supplied

Council to resolve to accept the accounts

10) Planning

Dartmoor National Park has asked for observations from the Parish Council on the following planning applications:

Applications

0249/26 – Full planning permission for remodelling/extension of existing outbuilding into habitable space. Remodelling (partial demolition) of garage at 1, Pooks Cottage, Bridford.

Decisions

None

11) Annual Parish Meeting (APM) 2027 arrangements – discuss and agree format (awards?) and date between 1st March and 1st June 2027

12) Benches in village garden – agree expenditure for refurbishment and replacement using Devon CC Locality Funding of £1000

13) Emergency plan review (circulated before meeting) – updated plan to be agreed and adopted

14) Three Parishes meeting - agree items for discussion

15) Children's Art Exhibition - agree plan and budget

16) Playpark basketball nets - agree budget for replacement of c. £15 for a pair including postage (metal hoop not included)

17) Highways as standing item - discuss latest issues and agree actions.

Clerk's report (for information only)

VAT claim, Locality Funding, Allotment agreements for 2026/7, Update on Affordable Housing, Update on DCC insurance position for Road warden scheme and Safeguarding course, update on drains Pound Lane and Church Lane hole

Councillor's reports/training/Out and About in the Community (for information only)

Items for Information - The next meeting will be on **Monday 5th October 2026 at 7pm in the Village Hall.**

Email information

DALC bulletins - up to #38 and NALC bulletins

DNPA Planning applications

DCC Highways updates