

# **BRIDFORD PARISH COUNCIL**

Clerk/RFO: Mrs T. Mowat, 2 The Beeches, Wet Lane, Christow, Exeter, Devon, EX6 7NQ  
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29<sup>th</sup> June 2026

To Members of Bridford Parish Council,

You are hereby summoned to attend a Meeting of Bridford Parish Council, to be held **on Monday 6<sup>th</sup> July 2026 at 7pm**, in the Village Hall for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting.

*Tamsin Mowat*

Tamsin Mowat

Clerk to the Council

## **AGENDA**

### **1) Public Discussion**

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 30 minutes. (Standing Orders 3e and 3f). Reminder that members of the public are not allowed to raise issues when Council is in committee.

### **2) Apologies For Absence** – to vote and agree whether to approve apologies received

**3) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at District Council within 28 days of the change.

### **4) Minutes** – to approve and sign the Minutes of the meeting held on the 1st June 2026

### **5) Play park and affordable homes proposal** – update and discussion and agree next steps

### **6) Review actions from previous meeting:**

**Clerk's:** double check speed watch on list of roles from May meeting and amend if necessary, compile and send a list of questions for TDC, post approved minutes to website, send GD's contract details to Cllr. Marriott, ask Alex weaving about drainage in oxen park gate, clerk to post article in unity re. knotweed and skunk cabbage, send QR code to Cllr. Topley, clerk to report two large potholes at top of church lane to dcc, liaise with Cllrs. Swain and Purser over looking into buying the play park under asset transfer, contact TDC re. maintenance of fencing around play park, check terms of current lease for play park, liaise with new play park committee, arrange site visit to play park for all councillors in August, add invoice for copper grease to July agenda to be paid, make payments in unity trust bank, send comments to DNPA, send certificate of exemption to external auditors, post public rights and accounts to website, liaise with insurers and contact dcc re. insurance issue, carry over autumn celebration to September meeting to finalise details,

put fete stall on agenda July to finalise details, liaise with TDC over affordable homes public meeting, post surface dressing details to website, ask devon highways for update on back road to Christow, purchase hedgehog signs, report hole on corner by Seven Views to DCC

**Councillors':** JT and SS: Liaise with new play park committee, JT: Arrange site visit to play park for all Councillors in August, PM: send hedgehog signs details to Clerk

## **7) District and County Councillor Reports** (circulated ahead of meeting)

## **8) Chair's Report** (for information only)

## **9) FINANCES**

### **Income**

£13 cheque for Clothing bank from Chilcorn Ltd

### **Expenditure**

#### **Clerk's salary, pension and other expenses**

##### **To be paid**

Clerk's salary July £666 minus tax (£0) and employee's Pension contribution to NEST (£64.53) so £601.47  
BACS

HMRC tax and NI for July c.£37.35 BACS (subject to running PAYE Tools)

Clerk's Pension employer contribution to NEST July £4.35 DD

##### **Other items**

##### **To pay**

Book of 8 second class stamps £7.28 from Sainsburys (to Clerk as cheaper than Amazon) – BACS

##### **Paid items**

DALC AI training £42 BACS - authorised and paid by Clerk as in agreed budget line and under £200

Copper grease for play park equipment from Cllr. Topley £12 BACS – authorised and paid by Clerk as in agreed budget line and under £200

Hania Lee's invoice for internal audit £126 BACS - authorised and paid by Clerk as in agreed budget line and under £200

Renewal of domain registration to Gandi £19.18 (inc. VAT) for June 2026-June 2027 – authorised and paid by Clerk as in agreed budget line and under CC

Bird scarer tape from Amazon (authorised and paid by Clerk as under £200 and in an existing budget line)  
£10.38 CC

##### **Recurring payments**

Clerk's homeworking expenses - £6 per week SO

Clerk's SIM and data plan - £3.99 per month on BPC CC

HP Instant Ink £4.49 - BPC CC

CC monthly fee £3 by DD to Lloyds Bank (for Unity Trust)

Unity Trust Bank service charge £7 per month by DD

**Bank reconciliation and statement and Unity Trust Bank and CC statement for June 2026 supplied**

**First quarter financial report for 2026/7 supplied**

**Council to resolve to accept the accounts**

## **10) Planning**

Dartmoor National Park has asked for observations from the Parish Council on the following planning applications:

### Applications

None this month

### Decisions

0155/26/BC- Class BC - temporary recreational campsite 7 pitches mixed use 15th July 2026 to 12th September 2026 Beech Tree Farm, Docombe, - Prior Approval not required

**11) Fete stall** – agree arrangements

**12) Allotment judging** – agree judge and arrangements

**13) Autumn celebration** – agree format and date

**14) Councillors' visit to the play park** – agree date in August

**15) Highways as standing item** - discuss latest issues and agree actions. Consider ditch clearance work and water run off ahead of the Autumn/Winter – decide actions

## **Clerk's report (for information only)**

Japanese Knotweed and Skunk Cabbage update, update on insurance issue for Road Warden Scheme and bird poo in play park issue

**Councillor's reports/training/Out and About in the Community** (for information only)

**Items for Information** - Note that there is no meeting in August so the next meeting will be on **Monday 7<sup>th</sup> September 2026**.

## **Email information**

DALC bulletins - up to #29 and NALC bulletins

DNPA Planning applications

DCC Highways updates