

BRIDFORD PARISH COUNCIL

Clerk/RFO: Mrs T. Mowat, 2 The Beeches, Wet Lane, Christow, Exeter, Devon, EX6 7NQ
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27th May 2026

To Members of Bridford Parish Council,

You are hereby summoned to attend a Meeting of Bridford Parish Council, to be held **on Monday 1st June 2026 at 7pm**, in the Village Hall for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting.

Tamsin Mowat

Tamsin Mowat

Clerk to the Council

AGENDA

1) Public Discussion

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 30 minutes. (Standing Orders 3e and 3f). Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence – to vote and agree whether to approve apologies received

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at District Council within 28 days of the change.

4) Minutes – to approve and sign the Minutes of the meeting held on the 11th May 2026 and the minutes from the Annual Parish Meeting on 7th May 2026.

5) Review actions from previous meeting:

Clerk's: Send contract details of GD to Cllr. Marriott, put note in Unity to request help with keeping the Village Garden tidy, update Anne Mayes on any changes to accessing website, ask Alex Weaving if he knows about drainage arrangements in Oxen Park Gate, compile list of queries to TDC re. potential development, post approved minutes to website, print QR code slips, put consultation in Unity for June, contact Christow Primary School re. consultation of pupils who use Bridford play park, list play park actions for June meeting – put on agenda, put in Unity article info about tetra paks now being collected at kerbside, make payments in Unity Trust Bank, send planning comments to DNPA, post updated policies and financial documents to website (points 15-18 on May's agenda), pay insurance invoice, apply for DCC Locality Funding, note risk assessment and safeguarding check to be undertaken for event, post DCC's Highways handbook to website and put in Unity article for June, send email to DCC in support of complaint over Knotweed and Skunk Cabbage

Councillors': JT: Assess hedge on Church Lane and consultation poster for bus shelter, SP: Trim hedge by Venn, Pound Lane and AH: Create QR code slips, PM: Hedgehog signs

6) District and County Councillor Reports (circulated ahead of meeting)

7) Chair's Report (for information only)

8) FINANCES

Income

None this month

Expenditure

Clerk's salary, pension and other expenses

To be paid

Clerk's salary June £666 minus tax (£0) and employee's Pension contribution to NEST (£64.53) so £601.47
BACS

HMRC tax and NI for June c.£37.35 BACS (subject to running PAYE Tools)

Clerk's Pension employer contribution to NEST June £4.35 DD

Other items to be paid

Insurance renewal (as agreed at May's meeting) £946.57 Hiscox through Gallagher, renewal due 1st June -
BACS

Coloured card from Amazon for Play Park consultation slips for door drop £4.67 (paid on Clerk's personal
Amazon account to save on postage) - BACS

Recurring payments

Clerk's homeworking expenses - £6 per week SO

Clerk's SIM and data plan - £3.99 per month recurring payment on BPC CC

HP Instant Ink £4.49 - BPC CC

CC monthly fee £3 by DD to Lloyds Bank (for Unity Trust)

Unity Trust Bank service charge £7 per month by DD

Bank reconciliation and statement and Unity Trust Bank and CC statement for May 2026 supplied

Council to resolve to accept the accounts

9) Planning

Dartmoor National Park has asked for observations from the Parish Council on the following planning
applications:

Applications

0155/26/BC - Class BC - temporary recreational campsite 7 pitches mixed use 15th July 2026 to 12th
September 2026 at Beech Tree Farm, Doccombe

Decisions

W/25/6000921 – Appeal Decision for Lower Lowton Farm, Bridford - Refusal of Full Planning Permission - Dismissed

- 10) Internal Audit Report** – to note no issues raised by the internal auditor.
- 11) Certificate of Exemption** – to resolve to agree the Certificate of Exemption.
- 12) Annual Governance Statement** – to resolve to agree the Annual Governance Statement is accurate.
- 13) Annual Accounting Statement** – to resolve to agree the Annual Accounting Statement is accurate.
- 14) Notice of Public Rights and Publication of Council's accounts** – to resolve to agree the dates of publication on the website and notice board from 4th June-15th July, thus covering 30 working days and including the first 14 days of July as required by law.
- 15) Road warden scheme and insurance issue** – discuss and decide best course of action
- 16) Funding for Autumn celebration** – discuss ideas and agree next steps
- 17) Fete BPC stall** – discuss and agree format and who to prepare and run stall
- 18) Affordable housing consultation plans** – discuss best approach; timing of meeting and possible sub committee
- 19) Highways as standing item** - discuss latest issues and agree actions

Clerk's report (for information only)

Road Warden scheme, DCC Highways, AGAR

Councillor's reports/training/Out and About in the Community (for information only)

Items for Information - The next council meeting will be on **Monday 6th July 2026** at 7pm in the Village Hall. Note that there is no meeting in August and the September meeting will be on **Monday 7th September 2026**.

Email information

DALC bulletins - up to #24 and NALC bulletins
DNPA Planning applications
DCC Highways updates