

BRIDFORD PARISH COUNCIL

Clerk/RFO: Mrs T. Mowat, 2 The Beeches, Wet Lane, Christow, Exeter, Devon, EX6 7NQ
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7th April 2026

To Members of Bridford Parish Council,

You are hereby summoned to attend a Meeting of Bridford Parish Council, to be held **on Monday 13th April 2026 at 7pm**, in the Village Hall for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting.

Tamsin Mowat

Tamsin Mowat

Clerk to the Council

AGENDA

1) Public Discussion

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 30 minutes. (Standing Orders 3e and 3f). Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence – to vote and agree whether to approve apologies received

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at District Council within 28 days of the change.

4) Minutes – to approve and sign the Minutes of the meeting held on the 2nd March 2026. Please note an amendment was made to the draft minutes for March in the Public Discussion agenda point for the Police Community meeting and Pound Lane passing issue at the parishioner's request.

5) Review actions from previous meeting:

Clerk's: Ask Rally organisers to let Unity magazine know and give them contact details, continue to monitor bus service, liaise with Chair over contacting agents if needs be, post approved minutes to website, carry over painting fort in play park to April agenda, make payments in Unity Trust Bank, send comments to DNPA, inform Legal department at TDC and PPC, put Play Park consultation opportunities on April agenda, find out if development funding from Oxenpark is still available, check progress and timescale on back lane repairs with Highways and report Swanaford Road again, reorganise training for Cllr. Acheson with DALC.

Councillors': EG: QR code for consultation on park gate, PM: Hedgehog signs to be trialled, SS: paint fort in play park (carried over to April)

6) District and County Councillor Reports

7) Chair's Report (for information only)

8) FINANCES

Income

£250 donation from Bridford Fete (ringfenced for the play park)

£45 allotment rent (6 months from 1st April) and refundable deposit for full plot

Expenditure

Clerk's salary, pension and other expenses

Paid

Salary update: Adjusted Clerk's Salary for March of £666 minus income tax £8.60 (due to tax code change) and Pension £64.53 so £592.87

HMRC NI and Tax March £45.95

To be paid

Clerk's salary April minus tax (£0) and employee's Pension contribution to NEST (£64.53) £601.47 minus one week of pay for annual leave £166.50 so adjusted salary = £434.97 BACS

HMRC tax and NI for April c.£37.35 BACS (subject to running PAYE Tools)

Clerk's Pension employer contribution to NEST April £4.35 DD

Other items to be paid

DALC (including NALC) membership renewal due 1st May 2026 DALC - £223.16 (inc. VAT) - BACS

ROSPA Play park inspection £133.20 (incl. VAT) – BACS

Website hosting (October 2025-2026) and registration (June 2025-2026) fees £199.05 to be paid by Jarrod Poynton on behalf of BPC – BACS

Other items paid

Anti-dog fouling replacement signs x5 Amazon £20.44 (incl £3.45 VAT) (authorised and paid by Clerk as replacement assets) - CC

Norton Antivirus subscription renewal offer of £34.99 for two years and then £89 annually thereafter from April 2028 – CC (Clerk renewed as previously agreed and in budget line)

Alex Weaving trimming allotment hedge £60 (£50 plus VAT) (authorised and paid by Clerk as due 4th April on 30 day term and under £200 and in an existing budget line in accordance with the Financial Regulations)

Recurring payments

Clerk's homeworking expenses - £6 per week SO

Clerk's SIM and data plan - £3.99 per month recurring payment on BPC CC

HP Instant Ink £4.49 - BPC CC

CC monthly fee £3 by DD to Lloyds Bank (for Unity Trust)

Unity Trust Bank service charge £6 per month by DD

Bank reconciliation and statement and Unity Trust Bank and CC statement for March 2026 supplied and Q4 and end of year totals supplied

Council to resolve to accept the accounts

9) Planning

Applications

None this month

Decisions

DOC/0308/25 4 - Retention of field shelter, tape fencing, use of land and building in connection with horse training including hard surface area for horse walker, manure trailer, welfare caravan and parking for vehicle/horse trailer or box - Barn At Swanaford House, Bridford - Discharged

0052/25 - New farm tracks - Westcott Dairy, Bridford - No Decision

0035/26 – Excavation of field to create agricultural storage area and infill two pits, Barytes, Bridford - refusal

10) Policy updates and new policies (circulated before the meeting): Financial Regulations (for annual review), Privacy Notice (updated), Retention and Disposal Policy (updated and appendix added), Complaints Policy (new) and Safeguarding policy (new) - to be adopted and posted to website along with Data Protection policy (previously approved)

11) Play park action plan (notes circulated before the meeting) – to be discussed and agreed

12) Play park consultation opportunities – to be discussed and agreed

13) APM arrangements and budget - to be discussed and agreed

14) Highways as standing item - discuss latest issues and agree actions

Clerk's report (for information only)

Primrose Rally update, Road Warden scheme, DCC Highways, ROSPA play park inspection, Churchyard closure update

Councillor's reports/training/Out and About in the Community (for information only)

Items for Information - The next council meeting will be on **Monday 11th May 2026** at 7pm in the Village Hall (due to Bank Holiday). The **Annual Parish Meeting** will be held on **Thursday 7th May at 6pm** in the Village Hall; refreshments and nibbles will be served and all parishioners are very welcome to attend.

Email information

DALC bulletins - up to #17 and NALC bulletins

DNPA Planning applications

DCC Highways updates

Churchyard closure updates