

BRIDFORD PARISH COUNCIL

Clerk/RFO: Mrs T. Mowat, 2 The Beeches, Wet Lane, Christow, Exeter, Devon, EX6 7NQ.
Email: clerk@bridfordparishcouncil.gov.uk Phone 07768 784978

29th October 2025

To Members of Bridford Parish Council,

You are hereby summoned to attend a Meeting of Bridford Parish Council, to be held **on Monday 3rd November at 7pm**, in the Village Hall for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting.

Tamsin Mowat

Tamsin Mowat

Clerk to the Council

AGENDA

1) Public Discussion

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 30 minutes. (Standing Orders 3e and 3f). Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence – to vote and agree on apologies received

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at District Council within 28 days of the change.

4) Minutes – to approve and sign the Minutes of the meeting held on the 13th October 2025

5) Review actions from previous meeting:

Clerk's action points: Ask DCC when drain clearance is due to take place, put Code of Conduct for Cllr. Hollingsworth to sign on November agenda, find out costings for bids to TDC and DCC funds and email all three Councillors to request support for specific amounts, Speeding campaign: put on November draft agenda, Put comment in Unity about speed reading results, Ask DCC Highways what we should use to remove graffiti from road signs, Make payments in Unity Trust Bank, Update PAYE Tools with back pay payment, Update NEST Pension with Pension back payments and new amount from November, Update Standing orders to show adopted October 2025, Follow new procedure for draft and approved minutes, Find out cost of replacing play park equipment so we can budget for replacement, Put ditches back on agenda for July 2026, Check Unity Trust Bank signatories, Reminder in Unity magazine re. dog poo and bags available

Councillors' action points: SP and EG: Monitor drain clearance and photograph; JT: Ask Anne Mayes to keep an eye on first responders situation, PM: go back to Pip Morrison and look into decorative plaque for display in the village garden, SS: Paint fort in play park, All: Follow new procedure for draft and approved minutes

6) District and County Councillor Reports

7) Chair's Report (for information only) to be summarised at the meeting; full report available at end of minutes and on the website

8) PLANNING

Dartmoor National Park has asked for observations from the Parish Council on the following planning applications:

Planning

Applications

0258/25 – Appeal against refusal of planning permission under Section 78 - Field off Lane from Bridford to Commons Hill, Bridford, Exeter, EX6 7HU: Retrospective planning application for the retention of 2 stables, a feed/bedding store and covered manure storage area

0338/25 – Listed building consent - regularisation works for alterations to an internal wall and change of use of internal rooms as previously approved under planning ref: 5/36/278/97/07 at Higher Neadon, Bridford, Exeter, Devon, EX6 7JE

0070/25 – Appeal against refusal of full planning permission for change of use from agricultural land to domestic curtilage and erection of garage at Lower Lowton Farm, Lowton Lane, Bridford, EX6 7EN

0349/25 - Replacement and enlargement of existing and construction of additional roof dormer at Barnstone, Bridford, Exeter, Devon, EX6 7HR

Decisions

None

9) FINANCES

Income

£269.03 VAT reclaim from HMRC by BACS

£30 outstanding allotment rent by BACS

£3 from Clerk for income tax paid to HMRC as not taken off salary due to new calculation needed on PAYE tools for back pay and new salary from October

Expenditure

Clerk's salary for November £599.44 as Salary £666 minus employee pension contribution of £64.56 and income tax for November c.£2 (confirm exact amount on PAYE Tools) by BACS

Monthly employer pension contribution to NEST £4.38 for November by DD

Employer's NI c. £36.41 for November by BACS

For information: Tax and NI for October and for back pay April-Sept, exact figure after running PAYE Tools was £58.71

Allotment cup engraving from Timpsons to Ian Lucraft (invoice and receipt supplied) £15.00 by BACS

Bank reconciliation and statement Unity Trust Bank and CC statement

Council to resolve to accept the accounts

10) Budget – (draft budget shared before meeting) to discuss line by line and resolve to agree if no amendments needed

11) Precept – resolve to agree amount and notify TDC (or move to January agenda if can't be agreed immediately)

12) Code of conduct – Cllr. Hollingsworth to agree to and sign code of conduct. Cllr. Acheson to sign printed page too. Clerk to scan in signatures and save.

13) Speeding campaign – discuss progress and resolve to agree next steps

Clerk's report (for information only)

Updates on Churchyard closure, Highways repairs, Westcott HGVs signs, allotments, VAT claim and DCC Locality Funding and TDC community funding

Councillor's reports (for information only) and Out and About in the Community

Items for Information - The next council meeting will be on **Monday 5th January 2026** at 7pm in the Village Hall. Note that there is no meeting in December.

Email information

DALC bulletins - up to #46 and NALC bulletins

DNPA Planning applications

DCC Highways updates

Village Hall registration updates

Churchyard closure updates

Budget 2026/7 documents