

BRIDFORD PARISH COUNCIL

Clerk/RFO: Mrs T. Mowat, 2 The Beeches, Wet Lane, Christow, Exeter, Devon, EX6 7NQ.
Email: clerk@bridfordparishcouncil.org Phone 07768 784978

27th August 2024

To Members of Bridford Parish Council,

You are hereby summoned to attend a Meeting of Bridford Parish Council, to be held **on Monday 2nd September 2024 at 7pm in the Village Hall for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Tamsin Mowat

Tamsin Mowat
Clerk to the Council

AGENDA

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 30 minutes. (Standing Orders 3e and 3f). Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence:

3) Minutes – to approve and sign the Minutes of the meeting held on Monday 1st July 2024

4) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at District Council within 28 days of the change.

5) Allotment judging results and cup presentation to winners

6) District and County Councillor Reports

7) Chairman's Report (for information only)

8) PLANNING

Planning Applications - Dartmoor National Park has asked for observations from the Parish Council on the following planning applications:

Applications:

0275/24 - Erection of roof over existing livestock yard at Seven Acre Farm, Bridford, Exeter, Devon, EX6 7AR

DOC/0361/23 4 5 – Discharge of conditions - Erection of temporary agricultural workers dwelling with associated works - Westcott Dairy Road from Plaston Green to Plaistow Green, Bridford, Exeter, EX6 7EJ

0315/24 - Replace a flat roof with a pitched roof on an existing outbuilding and erect a timber clad potting shed / greenhouse after demolition of an existing greenhouse at Middle Hole Farm, Bridford, Exeter, EX6 7HU – full planning permission

0316/24 - Replace a flat roof with a pitched roof on an existing outbuilding and erect a timber clad potting shed / greenhouse after demolition of an existing greenhouse at Middle Hole Farm, Bridford, Exeter, EX6 7HU – listed building consent

0344/24 - Timber barn and covered yard at Disused Quarry, South of Pound Lane, Bridford, Exeter, EX6 7LQ

Decisions:

0196/24 - Replacement store/workshop, Higher Pooks, Bridford, Exeter, Devon, EX6 7JA – conditional planning permission granted

0209/24 - Variation of condition 2 of approved planning ref: 0211/23 - loft conversion/roof rebuild, and internal/external alterations, Higher Pooks, Bridford, Exeter, Devon, EX6 7JA

0017/24 - Establish lawful use certificate of caravan as dwelling – West Down Farm, Moretonhampstead, Newton Abbot, Devon, TQ13 8SJ - certificate issued

0275/24 - Erection of roof over existing livestock yard, Seven Acre Farm, Bridford, Exeter, Devon, EX6 7AR – grant of conditional planning permission

9) FINANCE

Expenditure

Clerk's salary – SO of £325.92 and BACS additional payment of £285.18 for August to total £610.11 and SO of £610.11 from 28th September 2024 onwards, as per the amended contract to be signed here with new hours and salary, as previously agreed at July meeting and which commenced on 1st August 2024

Clerk's homeworking expenses - £6 per week by standing order

Clerk's SIM and data plan - £0.49 DD

Repairs to leaking pipe in allotment - £30.50 BACS (retrospective approval)

Clerk's online finance training course fee – DALC - £36 BACS attended 9th July 2024 (retrospective approval)

Office supplies: stapler, staples, folder, biros, post its, clips - £33.10 by BACS to Clerk as bought on Amazon by CC

Village Hall hire for Parish Council meetings January to July 2024 - £112.50 BACS

Post Office use of Village Hall January to July 2024 - £174.00 BACS

Bank Reconciliations and Statements for July and August 2024.

Council to resolve to accept the accounts.

10) Whistleblowing policy – to be approved

11) Credit Card for expenditure – to agree if we should apply for Unity Bank credit card

12) Objectives of the Council to be agreed for the following year to inform budget planning (budget to be agreed November meeting for January 2025)

13) Gov.uk email system – discuss and agree whether to implement and timescale

14) Play park – plan needed for improvements and Locality Funding application

15) Hedgerow and wildlife management and tree planting – next steps to be agreed

16) Allotment hedge cutting – discuss and decide

17) Volunteering in Teignbridge – Award Ceremony on 15th November – discuss possibility of nominating a volunteer or organisation from our Parish

18) Devon and Cornwall police Councillor advocate Scheme – decision to be made as to whether to join

19) Three parishes' meeting – to decide whether to host in October 2024 or postpone until 2025 and agree date

20) VE Day May 8th - councils are being encouraged to light beacons and lights of peace at 9.30pm - plus parties - decide if the Parish Council wants to be involved.

Clerk's report for information only

South West Water update

Highways – Pound Lane, Valley Road, meeting with Ines Pfister from DCC

Training attended – Finance course for new Clerks – passwords, credit card and VAT reclaiming and Gov.uk domain

VAT claim

Welcome book and website

Letter of thanks to Penny Clapham

Pension scheme

Email information

DALC bulletins #27-36 (sent 4/7/24-21/08/24)

Report on Devon's village halls (sent 11/07/24)

NALC bulletins (sent 11/07/24-14/08/24)

Woodland creation proposal Robertsacre (sent 11/07/24)

Batteries bill campaign information (sent 16/07/24)

Highways update on road patch markings (sent 16/07/24)

DNPA Development Management Committee Meeting (sent 18/07/24)

DNPA Planning applications (sent 18/07/24-21/08/24)

DCC update (sent 26/07/24)

Devon and Cornwall Police message via TDC (sent 14/08/24)