

BRIDFORD PARISH COUNCIL

Clerk/RFO: Mrs T. Mowat, 2 The Beeches, Wet Lane, Christow, Exeter, Devon, EX6 7NQ.
Email: clerk@bridfordparishcouncil.org Phone 07706 021293

7th May 2024

To Members of Bridford Parish Council.

You are hereby summoned to attend a Meeting of Bridford Parish Council, to be held **on Monday 13th May 2024 at 7pm in the Village Hall for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Tamsin Mowat

Tamsin Mowat
Clerk to the Council

ANNUAL COUNCIL MEETING AGENDA

1) Election of Chairman and thanks to outgoing Chairman

- a) Invite nominations and elect a Chairman for the year
- b) Receive the Declaration of Acceptance of Office by the Chairman

2) Election of Vice Chairman and thanks to outgoing Vice Chairman

3) Confirm appointment of signatories for authorisation of internet banking payments

4) Appointment/Confirmation of Committees

- i. Planning Committee
- ii. Finance Committee
- iii. HR Committee
- iv. Open Spaces Committee

5) Appointment to Groups: Footpath/Snow/Wildlife wardens, allotments, book exchange, clothing bank, consultation, notice board, planning, play park, village garden, website, wildlife warden liaison, VH observer – all to be reviewed and agreed

6) Apologies For Absence:

7) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at District Council within 28 days of the change.

8) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 30 minutes. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

9) Minutes – to approve and sign the Minutes of the meeting held on the 8th April 2024.

10) Insurance renewal – third and final year of fixed term contract with Gallagher due 1st June – renewal price £973.44 to be agreed

11) Asset register – to be reviewed and actions agreed for updating

12) Standing orders (revised 2023) - to be reviewed and actions agreed for updating or to be approved

13) PLANNING

Planning Applications - Dartmoor National Park has asked for observations from the Parish Council on the following planning applications:

Appeals: Robertsacre – C/22/3311609 and C/22/3311610 - The Old Parlour and C/22/3311959 and C/22/3311960 - The Sheep Shed

The Parish Council are invited to speak at the virtual DNPA Appeals hearing on 14th May 2024 at 10am – need to decide if we wish to do this and who the representative shall be

Planning Decisions

None this month

14) FINANCE

Expenditure

SLCC membership £113 BACS

Rospa – play park inspection – £127.20 BACS

Clerk's salary – £325.92 Standing Order BACS

Clerk's additional hours for AGAR preparation 3 hours extra @ £20.37 per hour - £61.11 BACS

Clerk £6 homeworking expenses for first week of April by BACS (retrospective approval)

Vision ICT £24 rather than £20 as includes VAT (retrospective approval) BACS

Solicitors and Land Registry fee for Village Hall registration - £1327.80 (approved at April meeting and paid) BACS

Insurance renewal (to include office equipment) - £973.44 BACS

DALC VAT for annual fees needed £28.65 BACS (TDC paid fees from Precept but DALC made mistake so no VAT taken on fees)

Bank Reconciliation and Statement

Council to resolve to accept the accounts

15) Village Hall storage details and budget to be agreed and approved – Clerk

16) Village Hall registration update – Cllr. Purser and Clerk

17) Parish Council Stall at Village Fete – Cllr.Topley

18) Play park repairs – Cllrs. Topley and Ashenden Pearce to report back on ROSPA’s recommendation from inspection and action plan

19) Community WhatsApp and Free Chat groups – Cllr. Ashenden-Pearce

20) Annual Parish Meeting – 10th June 6.30pm – details to be finalised – set up and refreshments

21) Three parish meeting – Bridford to host in the summer and date to be arranged – venue and plans for catering etc.

22) Councillor training - Being a Good Councillor one training module each for new councillors and new Chair training for our new chair – details sent via email

Code of conduct training – Lynne, Clerk at Dunsford asked if we would be interested in sharing the training and cost between the two councils – details sent via email

23) Safety on Pound Lane – Cllr. Ashenden-Pearce

24) Fencing – Cllr. Marriott

25) District and County Councillor Reports

26) Chairman’s Report (for information only)

27) Clerk's report (for information only)

28) Councillor's reports and External Meetings attended (for information only)

Items for Information - The next council meeting will be on Monday 10th June 2023 at 7pm in the Village Hall. The Annual Parish Meeting will be held beforehand from 6.30pm – all are welcome and refreshments will be served.

Information by email

Statutory review of polling districts and places (sent 23/04/24)

DALC bulletin #15 (sent 23/04/24)

NALC newsletter (sent 23/04/24)

D Day celebrations info from RBL (sent 23/04/24)

Planning appeal (sent 30/04/24)

DALC bulletin #17 (sent 7/5/24)

Asset register (sent 7/5/24)

Current groups/responsibilities (sent 7/5/24)

Standing orders (sent 7/5/24)

Play park annual plan (re-sent 7/5/24)

DALC training courses (sent 7/5/24)