

BRIDFORD PARISH COUNCIL

Locum Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP. Tel
Email: clerk@bridfordparishcouncil.org Phone 07706 021293

22nd January 2024

To Members of Bridford Parish Council.

You are hereby summoned to attend a Meeting of Bridford Parish Council, to be held **on Monday 29th January 2024 at 6pm in the Village Hall for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham BA (Hons) PSLCC
Locum Clerk to the Council

AGENDA

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 30 minutes. (Standing Orders 3e and 3f).
Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence:

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at District Council within 28 days of the change.

4) District and County Councillor Reports –

5) Chairman's Report (for information only)

6) Minutes – to approve and sign the Minutes of the meeting held on the 13th November 2023.

7) Village Hall – to receive a progress report.

8) PLANNING

Planning Applications - Dartmoor National Park has asked for observations from the Parish Council on the following planning applications:

- i. 0017/24 Establish lawful use certificate of caravan as dwelling at West Down Farm, Moretonhampstead.

Planning Decisions

- i. 0361/23 Erection of temporary agricultural workers dwelling with associated works, Westcott Dairy, Bridford.
GRANTED
- ii. 0506/23 Demotion and rebuilding of chimney, Bridford Barton.
GRANTED

APPEAL – 0223/23 Appeal lodged against the siting of temporary rural workers dwelling, erection of agricultural building and yard, Coombeshead Farm, Bridford.

9) FINANCE

Expenditure	Locum Clerk expenses December	£135.00	BACs
	J. Padgham – refund legal expenses + volunteers expenses	£68.20	BACs
	Hall hire Council and Post Office Q3	£141.00	BACs
	Aadefib.com – new battery	£354.00	BACs

Bank Reconciliation and Statement circulated prior to this meeting
Council to resolve to accept the accounts.

10) Reserves and estimated expenditure – as circulated prior to this meeting for consideration.

11) Budget – to finalise the budget workings as circulated prior to this meeting.

12) Precept – to resolve to set the precept based on the agreed budget.

13) Internal Auditor – to resolve to appoint Hania Lee of Lee Accounting as Council’s internal auditor for 2023/2024.

14) Policies – to consider and approve.

- a. A grant giving policy with criteria and a proposed application form for grants – circulated prior to this meeting.
- b. A reserves policy – circulated prior to this meeting.
- c. Internal Control Policy – to agree this policy is fit for purpose.

15) Replacement Clerk - To appoint Tamsin Mowat as Clerk and Responsible Financial Officer to Bridford Parish Council from 1st February 2024.

16) Santander bank account – to resolve to change the account operator on the business account in order for the parish council to access the monies held in this account.

17) Clerk's report (for information only)

- i) The Village Hall committee are hiring in 2 hour slots from now on, with the exception of the post office booking which will remain at 1 hour – to be noted.

Councillor's reports and External Meetings attended (for information only)

Items for Information - The next council meeting will be on Monday 4th March 2023 at 7pm in the Village Hall.

Email Information

DALC Bulletin (sent 11/01)

