

# **BRIDFORD PARISH COUNCIL**

Locum Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP. Tel  
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26<sup>th</sup> September 2023

To Members of Bridford Parish Council.

You are hereby summoned to attend a Meeting of Bridford Parish Council, to be held **on Monday 2<sup>nd</sup> October 2023 at 7pm in the Village Hall for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

*Penny Clapham*

Penny Clapham BA (Hons) PSLCC  
Locum Clerk to the Council

## **AGENDA**

### **1) Co-option to Council -**

### **2) PUBLIC DISCUSSION**

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 30 minutes. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

TVCH Report – Tony Porter attending Council.

### **3) Apologies For Absence:**

**4) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at District Council within 28 days of the change.

### **5) District and County Councillor Reports –**

### **6) Chairman's Report (for information only)**

**7) Minutes** – to approve and sign the Minutes of the meeting held on the 4<sup>th</sup> September 2023.

**8) Replacement Clerk** – to agree the job description, application form and advert in order to obtain a replacement Clerk/Responsible Financial Officer to the Council.

**9) Village Hall** – to receive any further update: Cllr. Padgham.

**10) Allotments** – to review and agree the annual charge for an allotment. To review and agree the deposit required for an allotment. Clerk to apprise Council how many allotments are currently let.

## **11) PLANNING**

**Planning Applications** - Dartmoor National Park has asked for observations from the Parish Council on the following planning applications –

- a) 0414/23 Erection of agricultural workers dwelling, West Down Farm, Moretonhampstead.

### **Planning Decisions**

- i. 0082/23 creation of a new vehicular entrance land to the south of Pound Lane, EX6 7LQ  
GRANTED

## **12) FINANCE**

<b>Expenditure</b>	Ian Lucraft – noticeboard fixings/backboard	£23.92	BACs
	Locum Clerk expenses September	tba	

Bank Reconciliation and Statement – if available at the time of the meeting.  
Council to resolve to accept the accounts.

**13) Change of bank** – Clerk to apprise Council of the latest developments regarding Council’s banking arrangements.

**14) Actual spend vs budget** – six month review – figures available at the meeting.

**15) Twinning signage** – for discussion and action with Highways officer.

**16) Parish Plan targets** – for review – Cllr. Topley to report.

**17) Meeting dates** – to re-visit bi-monthly meetings and agree meeting dates to 31<sup>st</sup> March 2024.

## **18) Clerk's report**

- i. Nil return 6<sup>th</sup> August to 5<sup>th</sup> September submitted for PAYE purposes.
- ii. Gritter – update if possible.

## **Councillor's reports and External Meetings attended (for information only)**

**Items for Information** - The next council meeting will be on Monday tba 2023 at 7pm in the Village Hall.