

BRIDFORD PARISH COUNCIL

Locum Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP. Tel
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30th May 2023

To Members of Bridford Parish Council.

You are hereby summoned to attend a Meeting of Bridford Parish Council, to be held **on Monday 5th June 2023 at 7pm in the Village Hall for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham BA (Hons) PSLCC
Locum Clerk to the Council

AGENDA

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).
Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence: Cllr. Purser. Cllr. Tucker.

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at District Council within 28 days of the change.

4) District and County Councillor Reports -

5) Minutes – to approve and sign the Minutes of the meeting held on the 15th May 2023.

6) Budget for 2023/2024 – to re-consider the budget for the current financial year in view of changed workings, presented by Cllr. Padgham.

7) Asset Register – to resolve to agree the updated asset register.

8) Village Hall – to consider ownership of the village hall as the deeds have been located.

9) New Clerk – to agree moves to appoint a Clerk/Responsible Financial Officer for Bridford Parish Council. To agree actions and associated expenditure.

10) PLANNING

Planning Applications - Dartmoor National Park has asked for observations from the Parish Council on the following planning applications:

- a) 0223/23 Siting of temporary rural workers dwelling; erection of agricultural building and yard (revised proposal) Coombehead Farm, Bridford. Book stamps

Planning Decisions

11) FINANCE

Expenditure	Locum Clerk Expenses May	£217.95
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Bank Reconciliation and Statement – currently not available.
Council to resolve to accept the accounts.

12) Policies – to resolve to adopt the following policies

- i. Scheme of Delegation
- ii. Statement of Internal Control Policy

13) Liaison roles for Councillors – to agree liaison with outside bodies.

14) Bridford Fete – for discussion and action.

15) Clerk's report –

- i. Change of bank has been initiated. Next steps to send in proofs of identity for the nominated councillors.
- ii. A list of policies to be updated has been circulated to Councillors for their information.

Councillor's reports and External Meetings attended (for information only)

Items for Information - The next council meeting will be on Monday 3rd July 2023 at 7pm in the Village Hall.

Email circulations during the past month

DALC Bulletin 19 (sent 16/05)