

## **Minutes of the meeting of Bridford Parish Council held on Monday 3<sup>rd</sup> April 2023, 7pm in the Village Hall.**

Present – Cllr. Padgham (Chairman); Cllr. Gallaher; Cllr. Lord; Cllr. Topley; Cllr. Marriott; Penny Clapham (Locum Clerk); Anne Mayes, (Snow Warden).

**1) Locum Clerk** – Council to resolve to appoint Penny Clapham as Locum Clerk until such time as a new clerk can be recruited for the Council. Resolved. Proposed by Cllr. Gallagher, all agreed by show of hands.

### **2) PUBLIC DISCUSSION**

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

**3) Apologies For Absence:** Cllr. Purser. Cllr. Tucker. Accepted

**4) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at District Council within 28 days of the change.

### **5) District and County Councillor Reports –**

District Cllr. Purser emailed his report to Councillors.

**6) Minutes** – the Minutes of the meeting held on the 6<sup>th</sup> February 2023 were approved with 3 amendments and signed by the Chairman as a true record.

### **7) Open Spaces –**

- i. Play Park: to receive an update from Cllr. Topley. Cllr. Topley has received a letter and a cheque for £179.63 being the balance of monies from the Playing Field Group which has now closed its bank account. These monies to be ring-fenced for use in the play park. Cllr. Padgham declared a vote of thanks for this kind gesture.

The RoSPA report has been received. Clerk to speak to Graham Dicker about the strimming sometimes being too close to the support posts for the swings and the zip wire. A collar around the bottom of the post has been suggested to prevent grass growing up. Anything of risk in the play park to be monitored. Suggest the shackles on the swings are looked at. Cllr. Topley will check this. Trees: the free trees from the Woodland Trust have arrived and they are whips. These will be grown on as it is too late to plant them out now until the autumn.

- ii. Bus Shelter: to receive an update from Cllr. Marriott. To complete the work, there is still some more painting to be done. The plant designs are nearly completed for the information board. Hopefully completed by the time of the Coronation. Resolved to agree an upper limit of £200 can be spent on the remainder of the required works. All in favour.
- iii. Village Garden – to receive an update from Cllr. Topley. Nothing to report this month.

**8) Telephone Box Library** – to receive an update from Cllr. Topley. Now called the Bridford Book Exchange. Volunteers are now on a rolling rota.

**9) Bridford Hill** – to consider requesting Highways restore Bridford Hill to the primary gritting route. Clerk to contact Stuart Hughes after an email request sent on 3<sup>rd</sup> March 2023 has not been responded to. Standing orders suspended for the snow warden to report on the gritter. Highways have been asked if they have some sort of facility for repairs. Approached Glasdon reference the cost of collection and delivery at £208 + the cost of the repair. Mowers & Strimmers, Mark Kirby, will be approached by Anne Mayes. If they cannot do this repair, then it will have to be used as it is. Standing orders resumed

**10) Parish Plan Review** – to agree actions and final review of the Plan. Cllr. Topley mentioned some of the targets within this review. Thanks to Cllr. Purser and to everyone who contributed. Cllr. Padgham proposed adoption of the reviewed Parish Plan. All agreed by show of hands. A special thank you to Cllr. Topley for her hard work in co-ordinating these results.

## **11) PLANNING**

**Planning Applications** - District Council has asked for comments from the Parish Council on the following planning applications:

- a) 00/82/23 Retrospective application land to south of Pound Lane, Bridford.  
No Objection (sent in to DNPA, date not known)

### **Planning Decisions**

- a) 0604/21 Removal of condition 5, (retrospective) to regularise the use of annexe and single storey extension., Coplestone Farm, Bridford  
REFUSED
- b) 00473/22 Temporary rural workers dwelling, erection of agricultural building and yard, Coombehead Farm, Bridford.  
REFUSED

## **12) FINANCE**

<b>Expenditure</b>	J. Banks – plaque for commemorative tree	£14.80	
	J. Banks - Notice Board for bus shelter	£184.20	
	J. Banks - 50 Bone china Coronation mugs	£339.00	£538.00 (total)
	Play Safety – play area inspection	£119.40	
	A. Hawkins – damage by gritter	£54.94	
	ICO – subscription	£40.00	
	J. Banks – employment February & March	£651.84	

### **Income**

Bank Reconciliation and Statement not yet available

Council resolved to accept the payments account. Proposed by Cllr. Topley. All agreed by show of hands.

**13) Insurance renewal** – Locum Clerk to ascertain the insurance details prior to this meeting. May agenda.

**14) Internal Audit** – the audit will now be carried out by Hania Lee of Lee Accounting as the Locum Clerk cannot act as Locum and do the audit. Council to resolve to agree the appointment of Hania Lee. Resolved. Proposed by Cllr. Marriott. All agreed by show hands.

**15) King Charles Coronation** – to receive any updates pertinent to these celebrations. Afternoon tea being organised, ribbon cutting organised. Mugs have been purchased. Big breakfast on the Monday.

## **16) Clerk's report**

- i. Village Hall and the ownership of same. Brought to the attention of the Council for discussion only.

- ii. Storage for council papers. Agenda for May.
- iii. Annual Parish Meeting first Monday in June 5<sup>th</sup> at 6.30pm with refreshments, to be followed by the Council meeting..

**Councillor's reports and External Meetings attended (for information only)**

**Items for Information** - The next council meeting will be on Monday 15<sup>th</sup> May 2023 at 7pm in the Village Hall. This will be the Annual Council Meeting.

Meeting closed at 8.33pm.

Signed.....

Date.....